

## RISK ASSESSMENT

**Location:** ...Standish Lower ground St Anne's CE Primary Schools

**Assessor:** Wigan LA

**Signed:** :SFrance

**Date of Assessment:** June 2021

**Review Date:** OPEN

**Activity:** Leavers Service- July 2021

### Updated plan

**If there is a positive case of COVID-19 in school the school will follow the Greater Manchester PHE Guidance to support Covid-10 Contact Tracing in Non-Residential 0-19 Educational Settings in Greater Manchester.**

In line with "Restricted attendance during the national lockdown: schools" and Standish Lower ground St Anne's CE Primary School Risk Assessment January 2021

**Any children or adults with symptoms will not attend school at this time.**

**Any adults or children who have had or are going for a PCR test should not attend school until they receive a negative result. (Your child's place in school might be lost if this rule is broken).**

**No children or parents who are Socially Isolating will attend this service.**

**We do not want any of our child, staff or parents to need to Socially Isolate for the first 10 days of the summer holidays please follow these guidelines.**

**Hazard- COVID-19 Wigan is currently in an Emergency Response Area**

<b>Risk and individuals</b>	<b>Control Measures (Additional – Proposed)</b>
Weather	<p>The Leavers service will be held outdoors (Weather permitting). No access to inside school will be allowed to visiting parents (including toilets). If the weather is poor then the service will be cancelled and held in school. No parents will be allowed to attend this service in school. The service will be available to the Year 6 parents through zoom the next day. This service cannot be recorded or shared with others as some children in school are protected from being video or photographed for safeguarding purposes.</p>
Parents	<p>Parents will be limited to 2 per child ( applications may be made to the headteacher for exceptions but numbers will be kept to the minimum) All parents will pre-book their seats in advance. The parents must remain separated from the children until home time. Parents must sit socially distanced from other parents and maintain social distancing throughout the service. Parents must wear masks (unless they are exempt for medical reasons). Parents must stay in the parent zone until they leave the school playground. All chairs will be cleaned before and after use. Parents must not change chairs. All visitors will make sure they give school an up to date mobile number for Track and Trace purposes.</p>
Children and staff	<p>Only the year 6 children will be out on the playground at this time Only staff in the Dragonflies bubble can go near these children inside or outside. Staff and children cannot go from the parent’s area to the children’s area or before or during the service. At the end of the service the children may cross over to the parents (like at the end of the school day) and leave the school site with them. Children should not return to the class bubble after going near their parents during the service. Children will be seated on their chair together in their bubble. They will only walk from their chair to the microphone and back and not go into the parent’s area.</p>
Other staff and children	<p>The rest of the school will watch the “trial run” of the Leavers Service earlier the same day, outside (weather permitting). They will not be present at this Leavers Service.</p>
Other visitors (eg Rev Andrew and Jenny)	<p>Rev Andrew and/or Rev Jenny will not go into the parent area and stay distanced from the children’s bubble at all times. All visitors will make sure they give school an up to date mobile number for Track and Trace purposes.</p>